Ref No.: MRIIRS/EXAM/MARCH/2025/069   **DATED: 08/03/2025**

NOTICE

SUPPLEMENTARY/IMPROVEMENT EXAM, MAY-2025

Students who wish to appear for supplementary/Improvement Examinations can apply with fee as notified earlier for the 1st & 2nd attempt and Improvement as mentioned below:

First attempt :

8th March to 13th March 2025 with fee of Rs 1250/-per subject.

Batches Eligible (UG/PG):

School	Batch	Sem for 1st attempt
SET & SOD (UG)	2021	VII Sem
All UG & PG Programs except Annual courses	2022	V Sem
	2023	III Sem
	2024	I Sem

For first attempt: the **portal will remain open till 13.03.2025: 17.00 hours** and the forms submitted till closing time shall be accepted for the supplementary examinations.

Second attempt:

14th March to 21st March, 2025 with fee of Rs 2000/-per subject

Batches Eligible: All batches (UG & PG) except mentioned above.

For second attempt: the **portal will remain open till 21.03.2025: 17.00 hours** and the forms submitted till closing time shall be accepted for the supplementary examinations.

After due date Rs. 200/- fine per day per subject will be applicable for 05 days and no forms shall be accepted thereafter.

Improvement

25th March to 27th March 2025 with fee of Rs 2000/-per subject

Batches eligible (Students who have not been awarded Degree):

For 04 Years programs: 2020 Batch onwards

For 03 Years programs: 2021 Batch onwards

For 02 Years programs: 2022 Batch onwards

The **payment of Supplementary/Improvement fee** is required to be made only through **Online Mode** at the payment gateway linked with the supplementary form.

Please carefully read and follow the steps mentioned in the "Instruction Manual" (appended below) for submission of the supplementary forms.

Important Steps

1. Go to website mrei.icloudems.com
2. After 'Student login' select the EXAM REGISTRATION Exam Form Fill up:
3. Select all the filters for applying as:
   a. Apply Exam type→ Select "**Exam Form**"
   b. Main Exam→ Select "**External Exam**"
   c. Exam Session→ Select option specifying:

   MRIIRS-1st Attempt-REAPPEAR-MAY-2025-1315

   MRIIRS-2nd Attempt-REAPPEAR-MAY-2025-1316

   MRIIRS-Improvement-MAY-2025-1317

   d. Follow the further steps to choose the supplementary courses and apply.
   e. Pay the calculated fee through the authorized payment gateways.
4. After successful payment, you will be able to download the form for your record.
5. **Fee once paid shall not be refunded.**

In case of any difficulty in filling up the form; raise your query at: exams-support@mriu.edu.in
The exams are likely to start w.e.f **23rd May, 2025. The date sheets shall be notified at the MRIIRS website.** The students are advised to be in touch with their respective departments and visit the MRIIRS website regularly for the date sheet.

Note: Those students, who could not pass their Bachelor's/Master's Degree within the maximum period of their programme, **are not eligible** to fill the supplementary/ Improvement forms. In case of any query, they may contact their Dean/HoD for further necessary action.

8/3/25

Controller of Examinations

Ref No.: MRIIRS/EXAM/MARCH/2025/069   **Dated: 08/03/2025**

A copy of the above is forwarded to the following for information and further necessary action:

1. All HoDs
2. Dean(s)/Director(s): SET/SAHS/SoD/SMeH/SCA/SLM/SoC/SBSS/SCHM.
3. ED & Dean Academics
4. Registrar
5. Sr. Manager, CAD
6. MRIIRS Website
7. EMS Team: Mr. Vinay

Controller of Examinations

Dr. Anita Khosla
Controller of Examination
Manav Rachna International
Institute of Research & Studies
(Deemed to be University)
Delhi - Surajkund Road,
Sector - 43, Faridabad

cc: (For kind information)

- Vice Chancellor

- Pro Vice Chancellor